

## Willington Little League Board Meeting Minutes

October 5, 2016

Willington Public Library

7:30 pm

**Attendees: Tim Mercier, Amelia Hinchcliffe, Rocco Petrella, Coree Charette, Rachel Boltseridge, Val Rogers, Mike Iacampo, Scot Rogers, Beth Bean**

**Meeting called to order at 7:39 pm by Mike**

### **Agenda**

- Treasury Report
  - Currently \$5505 in the account
  - Scot has been working to track and categorize expenses, discussion on separating and tracking concessions cash flow separately
  - **Action** – Amelia to take a stab at setting up a system to track sales at the stand
  - Scot mentioned bills still coming for port-a-potty at River Road
  - **Action** – Tim to call and have potty removed
- Remaining board positions: Head Umpire, Concessions Manager
  - Shannon Bourbeau has indicated a desire to help with the Board, board would like to see if Shannon would be interested in taking the Concessions Manager position. Val and Amelia have experience and are willing to team with Shannon on execution.
  - Proposed alternating meeting day for 2<sup>nd</sup> meeting each month to a Monday for those that have difficulty on Wednesdays, agreed.
  - Team discussed options for getting volunteers to run concession stand, will need to coordinate volunteers and find out who prefers to work when their kid is playing vs when he/she isn't.
  - Rocco suggested other organizations assign the home team to assign 2 parents per home game, Beth expressed potential issue that concessions workers may need background checks
  - **Action** – Beth to research Little League rules on background checks for those representing Little League, but not directly working with the kids.
  - **Action** – Beth to contact Shannon on the Concessions Manager position
  - Still no candidates for Head Umpire, discussion on other options
  - **Action** – Tim to contact Mansfield to get their training schedule and talk about options in teaming up with Mansfield
- Fall Festival Trunk for WLL
  - Budget and handouts
  - Staffing
  - Val requested ~\$150 for supplies, Motion to approve – Amelia, Seconded – Beth, **approved**
  - Discussed opportunity to spread the word to families of younger children about Little League, in particular the softball program

- **Action** – Val to organize, use leftover candy from concessions, produce posters, order baseball themed supplies, decorate, and recruit help
- **Action** – Coree to look into getting a table in the gym to hand out flyers for Little League
- **Action** - Unassigned – Produce flyers for handouts – Beth will take a stab
- **Sponsorship & Fundraising Report**
  - Val plans to go through Willington Business Directory for potential new donors
  - Val plans to add winter clinic as a sponsored event and incorporate into the sponsorship levels offered
  - Discussed other ideas for fundraising throughout the year
    - Mike suggests we should avoid fundraisers that require coaches and parents to keep track of tickets/papers/forms etc.
    - Group agrees we should do the “easy” ones regardless: Dick’s discount day (\$200), SweetFrog Day
- **Winter Clinic**
  - Format – what worked last year, what didn’t
  - # volunteers needed – potential names
  - Supplies needed
  - Timing & advertising planning
  - All feel format worked well last year and we should stick with it, timing usually in March
  - Tabled for January – advertising in the digital backpack
- **Ad-hoc Item – Advertising & Education**
  - Use trunk or treat as an opportunity to highlight our separate softball program and various offerings Little League has
  - Team agrees getting folks to register on-time is one of the big problems, Mike suggests website countdown concept similar to what UConn has started doing
  - **Action:** Amelia to look into putting a Winter Clinic countdown on the website
- **Chartering**
  - Group not sure of chartering requirements nor optimal timing. WLL has typically waited until January, however Little League recommends doing this early. Tim recalled one of the benefits is reduced insurance cost.
  - **Action** – Beth to research requirements and timing for Chartering, contacting Patrick for history
  - **Action** - Beth to brush up WIP Constitution and distribute for review prior to chartering
- **Next Board Meeting Monday, October 17<sup>th</sup>**

**Meeting adjourned at 8:42 pm by Mike**